Service Coordination Board Meeting Summary

Date: 3 October 2012

Members in attendance:

	Member	In Attendance
AES	John Maclean	
	Geoff Pile	√
ASD	Michael Borland	√
	Ali Nassiri	
XSD	Mark Beno	√
	Chris Jacobsen	
Upgrade Project	Tom Fornek	√
	Mohan Ramanathan	

Secretary: Steve Davey

Agenda

- Tech Tuesday Feedback
- FY13 Project Priorities
- New Business

Meeting Summary

New Action Items

1. Action item (Board members): Identify Division's top ten projects for discussion at 10 October meeting

Action Item Update

1. Action item (Ramanathan): APS-Upgrade Effort Request Agreement (ERA) for FY13 to be provided by mid-September – Open.

Tech Tuesday Feedback

XSD and ASD Board members have worked to raise awareness of the assistance that is available through Tech Tuesdays.

Pile received good feedback regarding Tech Tuesdays; in a one-on-one, Stephan Vogt was positive. However, as of noon 2 October no work had been requested. Borland: Most people are swamped with startup. Beno: The toolbox talks in LOM 433 have generated Tech Tuesdays work.

IT and Controls have not been available for the last two weeks but are again available.

Pile: Techs assisted with housekeeping-type work in 420. In general, techs shouldn't be used for housekeeping but may be considered when working on or around technical equipment.

The pre-Tech Tuesday toolbox talks have initiated follow-on work, not just Tech Tuesday services. Some services identified for Tech Tuesday float to a later date waiting for parts.

On Tuesday maintenance days ASD is usually addressing accelerator work in the mornings and then ASD personnel are busy bringing the accelerators back up in the afternoons. And, AES techs are typically tied up providing support to ASD on Tuesday mornings but are available for more non-accelerator work in the afternoons.

Pile: Long-term off-APS-site storage could be better used with consistent, trusted rigging/retrieval services.

FY13 Project Priorities

10 on 10 – To start identifying the next round of proposals that can be supported, each Division is requested to identify their top ten highest priorities for discussion at the 10 October Board meeting.

AES has begun setting its priorities:

- Nonrecurring costs listed
- Top ten list to be developed
- AED list first vetted within AES
- Looking at flat budget with APS-U ERA

Action item (Board members): Identify Division's top ten projects for discussion at 10 October meeting.

New Business

Upgrade-project-related staffing challenges discussed: Hiring for Upgrade project and then effort not needed is problematic when the costs fall back on the operating budgets, and the challenges of hiring people into term positions.